

# CAREERS: The Next Generation Trades (RAP) Internship Program Application

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CAREERS: The Next Generation works with schools and students to help secure work internships that provide hands on training towards those programs.  
Please contact your school's Off-Campus Coordinator or the CAREERS' Contact for additional information.

Student Information		
<b>First Name:</b>	<b>Last Name:</b>	
Address:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	
City:	Postal Code:	
Email (mandatory):	Phone: Home	Cell
School Name:		
Birth Date(mandatory) mm/dd/yyyy:	Alberta Student ID <sup>(1)</sup> (mandatory):	Graduation Year:
<sup>(1)</sup> Alberta Student ID may be found on student's report card or at <a href="http://www.education.alberta.ca">www.education.alberta.ca</a> , Alberta Student Number, enter Learner Registry		
Indigenous Status: (if applicable)	<input type="checkbox"/> First Nations <input type="checkbox"/> Metis <input type="checkbox"/> Inuit <input type="checkbox"/> I would like information regarding the Indigenous Youth CAREER Pathway Program	

Program Information	
<b>Preferred Trade:</b>	What other trade(s) would you consider?
Availability:	
<b>Employers expect a student to be available to work throughout the summer or during the school year as per their employment schedule.</b> Which period are you available to the employer without interruptions?	
<b>Summer:</b> <input type="checkbox"/> Year: _____	
If Summer, are you available full time? <input type="radio"/> Yes <input type="radio"/> No If no, it would be because...	
<input type="checkbox"/> I will be attending Summer School. Summer hours are: _____	
<input type="checkbox"/> A family vacation is planned. Dates include: _____	
<input type="checkbox"/> Other commitments. Explain and list time/date: _____	
<b>Semester 1:</b> <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time, Mornings <input type="checkbox"/> Part Time, Afternoons <input type="checkbox"/> Other: _____	
<b>Semester 2:</b> <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time, Mornings <input type="checkbox"/> Part Time, Afternoons <input type="checkbox"/> Other: _____	
Driver's License? <input type="radio"/> Yes <input type="radio"/> No    If no, when will you have your Drivers License?	
<input type="checkbox"/> Have own vehicle <input type="checkbox"/> Public Transportation <input type="checkbox"/> Parent will drive <input type="checkbox"/> Other:	
Which communities are you able to commute to for a placement? Attempts for placements as close to your home will _____ be made; however, this cannot be guaranteed.	

Students with a drivers license have significantly more opportunities to secure internships with employers. Many trades require licenses to participate.

# Trades (RAP) Internship Program Application

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Submit this document to the school's Off-Campus Coordinator or the CAREERS' Contact in order for the application to be processed.

## Student Agreement

- I, the applicant, certify the information given in and with this **application, resume, and cover letter** is true and complete to the best of my knowledge and that these documents may be viewed by employers for the purpose of determining potential placements.
- I agree to attend any safety courses or prerequisite courses or sessions as required for individual programs.
- I understand that applying for any off-campus program does not guarantee that I will receive an internship.

I hereby consent and provide permission, as part of my participation in CAREERS programs, events, and activities, to be photographed, recorded by video and other electronic means, and be interviewed for usage in CAREERS' promotional material or other media, including video productions, annual reports, website and brochure graphics, electronic media, newspaper articles or ads, CAREERS student customer satisfaction surveys and/or approved CAREERS program surveys i.e. University of Alberta (Health), and event programs. I understand that this material will remain as the property of CAREERS: The Next Generation.

Student Name (printed, mandatory): \_\_\_\_\_ Alberta Student ID#(mandatory) \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date(mm/dd/yyyy): \_\_\_\_\_

**Parent/Guardian** - Your son or daughter has completed the CAREERS: The Next Generation Online Internship Application form to apply for assistance in gaining an opportunity to explore a trades career through an apprenticeship.

## Parent/Guardian Agreement

As the internships provide real job experiences, students are treated like young adults, expected to show maturity and sound judgment. This is an excellent opportunity for your son/daughter to gain confidence in making an educated career choice from their experience with the program. Acceptance is based on your son/daughter's expressed interest in this program, meeting the program criteria, and having the application approved by the applicable school coordinator. Final decisions on internships are made by the employer through an interview process.

- I have read over the items that my son/daughter has filled in on this form.
- I acknowledge and agree to the above terms.
- I agree that the application, Pages 1 and 2, along with the submitted resume and cover letter may be viewed by employers for the purpose of determining potential internships.

I hereby consent to all terms above for my son/daughter. (Required if student is under the age of 18 at time of signing.)

Parent Name (printed): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date (mm/dd/yyyy): \_\_\_\_\_

Parent Phone Number: \_\_\_\_\_ Parent Email: \_\_\_\_\_

## Internships Information (Parents/Guardians please note)

**Off-Campus programs are dependent on the availability of suitable worksites. Employers often request interviews and retain the right to select candidates. Every attempt will be made to offer opportunities to each student that applies and is accepted into the program; however, neither the School nor CAREERS: The Next Generation can guarantee that every student will be placed.**

- ✓ If you know of an internship opportunity for your student, please contact your school's Off-Campus Coordinator or your local CAREERS' Contact with information on that internship and they can assist in securing that internship for your student.
- ✓ If you are an employer that would consider taking a student, please contact either the school's Off-Campus Coordinator and your local CAREERS' Contact for more information on the program and how you can get involved in assisting youth make educated career choices.