



## Career and Technology Studies (CTS) Apprenticeship Pathways Scholarship



### How to claim your scholarship money

**Step 1:** Once you have completed the required hours of on-the-job training, please ask your employer to update your record book and forward it to the local Apprenticeship and Industry Training office. This will complete the first period of your apprenticeship and you will receive a letter confirming your completion from Apprenticeship and Industry Training. **You must complete the first period to receive your award.**

**Step 2:** Mail or e-mail the letter to:

*Alberta Student Aid*  
Box 28000 Station Main  
Edmonton, AB T5J 4R4

Email: [board.scholarships@gov.ab.ca](mailto:board.scholarships@gov.ab.ca)

### Apprenticeship and Industry Training Offices

Bonnyville  
Floor 2 Provincial Building  
Box 8115, 4902 - 50 Avenue  
Bonnyville, AB T9N 2J4

Edmonton  
Center for Applied Technologies Building  
Suite 430, 11763 106 Street NW  
Edmonton, AB T5G 2R1

Grande Prairie  
Suite 100, Towne Centre Mall  
9845 - 99 Avenue  
Grande Prairie, AB T8V 0R3

Lethbridge  
Floor 2 Room 280, Provincial Building  
200 - 5 Avenue South  
Lethbridge, AB T1J 4C7

Peace River  
Midwest Building  
Bag 900 – 28, 9715 - 100 Street  
Peace River, AB T8S 1T4

Slave Lake  
Suite 109, Slave Lake Government Centre  
Box 787, 101 - 3rd Street SW  
Slave Lake, AB T0G 2A0

Calgary  
Floor 2 Suite 200, Willow Park Centre  
10325 Bonaventure Drive SE  
Calgary, AB T2J 7E4

Fort McMurray  
Floor 7, Provincial Building  
Box 19, 9915 Franklin Avenue  
Fort McMurray, AB T9H 2K4

Hinton  
564A Carmichael Lane  
Hinton, AB T7V 1S8

Medicine Hat  
3021 Dunmore Road SE  
Medicine Hat, AB T1B 2H2

Red Deer  
Floor 3 First Red Deer Place  
4911 - 51 Street  
Red Deer, AB T4N 6V4

Vermilion  
Floor 1, Provincial Building  
Box 26, 4701 - 52 Street  
Vermilion, AB T9X 1J9

Phone: 1-800-248-4823

TDD/TTY: 427-9999 in Edmonton. In other locations call 1-800-232-7215.

**If you have any questions, please contact  
Apprenticeship and Industry Training  
at [board.scholarships@gov.ab.ca](mailto:board.scholarships@gov.ab.ca)**