

How to claim your scholarship money

Step 1: Once you have started your next period of technical training, have your schools' registrar's office staff complete the **Confirmation of Enrollment Form**. You must be presently attending technical training to receive payment of your award.

Step 2: Mail or e-mail it to:

*Student Aid Alberta
Box 28000 Station Main
Edmonton, AB
T5J 4R4*

Email: board.scholarships@gov.ab.ca

Please Note

- ❖ Only technical training **that is part of an approved apprenticeship program** will be recognized for payment of your award. A list of approved programs can be found in the Technical Training Centre on tradesecrets.alberta.ca
- ❖ Hairstylists must attend the 10 week (350 hour) apprenticeship program at an approved Technical Training Center. A list of approved programs can be found in the Technical Training Centre on tradesecrets.alberta.ca
- ❖ If you have already received credit for one or more periods of technical training, please submit a copy of the "successful completion" letter sent to you by Apprenticeship & Industry Training. Completion of the Confirmation of Enrollment form is not necessary.
- ❖ If you are challenging the technical training exam; you will not be considered enrolled in technical training and therefore will not be eligible to receive a scholarship.
- ❖ All recipients of a RAP scholarship must qualify for and claim their scholarship within five years of being notified of their award.

**If you have any questions, please contact
Apprenticeship and Industry Training
at board.scholarships@gov.ab.ca**